

CONFERENCE CENTER (WEB VERSION)

FAQ FOR DESKTOP USERS

□ HOW MUCH DOES IT COST?

Conference Center pricing is based on your center's size. Specifically, we measure size by annual guest days – one day onsite for one person (e.g. one group of 30 people on site for two days would equal 60 guest days). Once we know your guest day numbers, we will determine the change required (if any) to your annual fee. For most, there will be an increase. There will also be a small setup fee to cover data conversion, implementation, training and the 5 hrs of additional report time.

□ DO I HAVE TO MOVE TO THE WEB VERSION SOON?

Yes. We are in the process of retiring the desktop version. The Conference Center in the desktop version is one of the last phases in our retirement plan. Connect with our [Client Success](#) team to further discuss the conversion to the web version and retirement plan.

□ WHAT DATA WILL TRANSFER OVER?

We will import organization and group information (past, current and future) including resources, accommodations, meals, charges and payments along with your current configuration.

□ WILL MY CUSTOMIZED REPORTS MOVE OVER?

No. It is a brand new web-based report writer and MS Access custom reports will not move over. There are many standard reports and we have excellent ability to customize reports. As part of the transition, you receive five hours of additional reporting time. This report customization time is used to carry over any custom reports you have had us do in the past in the desktop system and any other new reports you might need done.

□ HOW WILL CONFERENCE CENTER INTERGRATE WITH THE CAMPER MODULE?

You will be able to access both the camper and conference center module from the same portal as a user with proper permissions. People records span both sides of the software. A person can be a camper, parent to a camper, staff or volunteer....as well as a booking leader or billing contact and you will see that in their profile. One record for everything.

□ CAN I DOWNLOAD A COPY OF MY DATABASE TO MY COMPUTER/NETWORK?

No. We host the database on our servers and you will not have a database on your computers/network. You may download data to a spreadsheet or report.

FEATURES	DESKTOP	WEB
Group Calendar	✓	✓
Export to Outlook/iCal Feed	✓	✓
Accommodations Calendar		✓
Resources Calendar		✓
Booking Hold		✓
Rebooking	✓	✓
Rescheduling		✓
Batch Accommodation Booking	✓	
Users and Permissions		✓
Send Email		✓
Contact Log	✓	✓
Conflicts	✓	✓
Attendees	✓	✓
Quick Reports	✓	✓
Organization Types	✓	✓
Reservations	✓	✓
Reservations Bulk Editing		✓
Accommodations	✓	✓
Accommodations Bulk Editing		✓
All Day Reservations		✓
Exclusive/Shared		✓
Charges	✓	✓
Fee Tags		✓
Variable Charge Configuration		✓
Payments	✓	✓
Accounting Categories	✓	✓
Meals	✓	✓
Meals Bulk Editing	✓	✓
Configurable Fields (more in Web!)	✓	✓